



# update

## for managers

ISSUE 10 - August 2009

**Ma mahi tāhū tāhū** working together for children and young people with high and complex needs

### Kia ora tātou

In the last year I've visited nearly all the Interagency Management Groups (IMGs) and I'm constantly impressed with your commitment to working together to find solutions for children and young people with complex needs.

I thought you'd like to know some key facts regarding our year end performance:

- we approved 38 new applications –one up from last year
- we approved all the applications - except one
- we deferred 10 applications requesting clarification before approval (last year - 26 deferrals)
- the fund was under-spent by 20%.

So the work you do as IMGs is effective in identifying the right children for funding. I hope the IMG folder and the guidance available for practitioners on our website will help further reduce the rate of deferred applications. I also anticipate the use of the *team planning resources* will allow for more streamlined plans that are easier to implement.

### Cancelling the Interagency Management Group Forum on 17 September

I have heard a lot of concern about getting approval to travel in the current public service environment. As we only had two responses to our invitation I discussed this with the Governance Board. After obtaining each agency's view, they made the decision not to proceed with the forum.

I know this decision will be disappointing as the forum provides a good opportunity to network, learn how other IMGs are working and to find out what's on our work programme. In place of the forum we are offering to have a workshop with each IMG between now and the end of May 2010 to go over the resources for your role, the messages for your practitioners, to hear from you and to discuss our work programme.

### Year end financial accruals

Thank you to everyone who completed the Year End Financial Review Form that certainly made for the easiest financial year end and accrual process we have ever had – so your efforts are much appreciated.

### Funding for applications to be written

I've heard a lot of positive feedback about making funding available for services coordinators to collate the application after the IMG have agreed to apply for HCN funding. Please remember to access this contribution **you need to email** [hcn@cyf.govt.nz](mailto:hcn@cyf.govt.nz)

- name and date of birth of the child/young person
- date the IMG agreed to apply for HCN funding.

### Lead Agency Manager folder

This has been printed, your HCN Advisor will be giving you a copy and talking about the resources in the folder over the next few weeks.

### Services Coordinator Forum – 6 November

We are continuing with the services coordinators national forum. We'd really appreciate it if you can support their attendance, as a good services coordinator makes the world of difference and they really benefit from the networking. This year we'll be going over the application process, the new plan template, goal setting and goal attainment scaling.

### Something for you to consider

As we've been developing the resources to help your decision making and as I visit the IMGs – two questions constantly come to my mind -

1. What processes do managers use to make staff aware of HCN funding – is it part of your staff induction? - is it a standing agenda item on your team meetings?
2. Are you confident that you are seeing all the clients with complex needs in your area? What would need to happen for you to be confident?

You might want to discuss these at your next IMG. I'm just thinking about the pathway to your group's guidance.

Regards

Cynthia Tarrant  
HCN Unit Manager